

**YGSE Graduate Conference Meeting Minutes—October 27 @ 3:30pm EST via Zoom**

Agenda Item	Notes
Land Acknowledgements and Introductions	<ul style="list-style-type: none"><li>• Going around zoom meeting and giving introductions</li></ul>
Conference Location(s)	<ul style="list-style-type: none"><li>• Depends if York will be allowing in-person gathering. Coordinators will keep an eye out for updates</li><li>• Potential to consider an on-campus location (hotel, conference centre, etc.)—Alicja will look into ideas if in-person gatherings are not an option on campus</li><li>• ***On Call for Proposals, we can put Location TBD for now***</li></ul>
Conference Dates	<ul style="list-style-type: none"><li>• March (24-26)—Thursday (keynote speakers), Friday (presentations), Saturday (presentations and closing)*</li><li>• *This is because AERA starts on April 22 and time is needed in-between conferences for students and faculty to prepare*</li></ul>

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Conference Format	<ul style="list-style-type: none"> <li>• Looking at past conferences formats (2019) <a href="#">Link</a></li> <li>• Voted for a hybrid approach (in-person and virtual)*</li> <li>• Things to consider: Tech needs, interpreters, space, COVID protocols</li> <li>• Gabrielle—thinkers and doers series—think about Works in Progresses as part of panels</li> <li>• Jenna—pre-recorded video repository</li> <li>• Social Events—need to be both online and in-person for accessibility</li> <li>• *Will need FGS of Education students to indicate on their proposals if they prefer Virtual, In-person or both*</li> </ul>
Budget	<ul style="list-style-type: none"> <li>• \$2000 for conference (\$200/speaker, \$100/grad student, plus food, etc.)</li> <li>• We can request for more funding in the next YGSE meeting or ask YUGSA or Aparna for additional costs</li> </ul>
Proposal	<ul style="list-style-type: none"> <li>• Abstract proposal? Completed work?</li> <li>• Submissions: Machform? Emailed?</li> <li>• Selection Committee needed?</li> </ul>

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Other	<ul style="list-style-type: none"><li>• Alicja—Child care considerations</li><li>• Accessibility needs</li><li>• Sheetal—send out meeting minutes, create WhatsApp group, availability link to interested members, and upload info onto YGSE website</li></ul>
Next Meeting	<ul style="list-style-type: none"><li>• Conference Theme ideas</li><li>• Proposal Parameters</li><li>• Professional Development Workshop</li><li>• Social Events</li><li>• Keynote Speakers</li><li>• Conference Swag</li><li>• End-of-Conference Journal *Idea from Sheetal, Diana and Ryan last year*</li></ul>