

YGSE Graduate Conference Meeting Minutes—November 9 @ 2:30pm EST via Zoom

Agenda Item	Notes
Previous Meeting Summary	<ul style="list-style-type: none">• You can find it on the YGSE website Link• Tentative Conference dates—March 24-26 (centre around Friday, March 25)
Future Meetings	<ul style="list-style-type: none">• Continue to use LettuceMeet website to plan bi-weekly meetings• Possibility to have evening meetings or two meetings (day and evening)—dependent on people’s availabilities
Themes	<ul style="list-style-type: none">• Theme options: Link• Voted theme—“Re:”
Proposal	<ul style="list-style-type: none">• Have three options for presenters to choose: online, in-person, doesn’t matter• Conference services website: https://www.yorku.ca/conference/

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Conference Format	<ul style="list-style-type: none">• Options:<ol style="list-style-type: none">1. One day all in person, one day all online2. Mornings online, afternoons/evenings in person—In person sessions would be recorded and posted, but not happening online live3. Mainly online with some social events in person, there would be an online option for social events that happen during the in person social events4. For everything that happens in person, a parallel session will run online (not streaming the in person event, but the same type of event will take place online)5. An even 50/50 split of all events for online and in person (i.e. 50% of presentations happen in person, 50% online; 50% of social events in person, 50% online; 50% of Professional Development in person, 50% online)• Decided to at least have 50/50 for social events and PD• Social event idea: 3-minute speech of your thesis/research (Lighting Talks)• Once submissions are in, the committee will decide on format

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Other	<ul style="list-style-type: none"> • Committee Roles— consider what you might want to focus on; promotion, scheduling, proposals, etc. (more info to follow) • Sharing Ideas Link
Next Meeting (ongoing list of things)	<ul style="list-style-type: none"> • Proposal Parameters (deadline, submission, etc.) • Social Events and Professional Development Workshop ideas • Keynote Speakers and moderators • Conference Swag • End-of-Conference Journal *Idea from Sheetal, Diana and Ryan last year* • Alicja—Childcare options