

YGSE Graduate Conference Meeting Minutes—December 9 @ 4:30pm EST via Zoom

Agenda Item	Notes
Poster options and voting	<ul style="list-style-type: none">• Poster 1 design with Poster 2 re: words in transparency• Sheetal will make circle logo, horizontal banner, etc. for other promo materials• Will keep the same tense (no —in words)
Finalizing the call	<p>A. Cutting it down or not?</p> <p style="padding-left: 40px;">A. We will be adhering to abbreviated call</p> <p>B. To be posted on MachForm or Google Forms?</p> <p style="padding-left: 40px;">A. Google Form will be used</p>
Call for faculty	<ul style="list-style-type: none">• Call for Faculty and students for moderators• Honorariums?• May have to return to this
Budget	<p>A. Look at 2019’s budget</p> <p>B. Look at current draft budget</p> <p>C. Funding:</p> <ul style="list-style-type: none">A. Dean’s Office - Have reached out, waiting for responseB. FGS - Need to applyC. Seed Grant - Need to applyD. YUGSA - Need to applyE. YGSE—funding already set aside

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Event space update	A. Have contacted the Dean and Winters, waiting for responses, will try just booking random rooms next B. Conference Services still has not responded