

**YGSE Graduate Conference Meeting Minutes—February 1 @ 12 pm EST via Zoom**

Agenda Item	Notes
Hybrid Vote	9 responses—voted for Online with 1 social event—will update budget accordingly
Submission updates	12 submissions—will push for a reminder email Monday
Funding Update	2 responses for funding—backlogged for a week or 2. YUGSA—rewarded \$500. Dean’s Office—no response
Finalize the review process	Review the steps <a href="https://docs.google.com/document/d/10qw24hsCaRi99WU35d37pAXhA-VGJeaFHkRODKrhxt8/edit">https://docs.google.com/document/d/10qw24hsCaRi99WU35d37pAXhA-VGJeaFHkRODKrhxt8/edit</a>  Committee sign-up for reviewing submissions <a href="https://docs.google.com/document/d/10qw24hsCaRi99WU35d37pAXhA-VGJeaFHkRODKrhxt8/edit">https://docs.google.com/document/d/10qw24hsCaRi99WU35d37pAXhA-VGJeaFHkRODKrhxt8/edit</a>  Voted to keep this process

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Virtual elements	<p>Try out some different platforms:</p> <ol style="list-style-type: none"> <li>1. Wonder - <a href="https://wonder.me/">https://wonder.me/</a> <ol style="list-style-type: none"> <li>a. <u>Participant link trial</u></li> <li>b. <u>Co-Host link trial</u></li> <li>c. Free - max 1500 participants per room; max 14 per circle (could have multiple rooms) <ul style="list-style-type: none"> <li>—would be cool for social events and the Galle-re</li> </ul> </li> </ol> </li> <li>2. QiQo - <a href="https://qiqochat.com/about#pricing">https://qiqochat.com/about#pricing</a> <p>Not free: “When participants are on video chat the cost is \$1/day per person + 1 cent/min per person — less than the price of parking your car. For example, 50 people meeting for a 4-hour workshop costs \$170, just \$3.40/person.” (Integrated into Zoom)</p> </li> <li>3. Kumo - <a href="https://www.kumospace.com/">https://www.kumospace.com/</a> <ol style="list-style-type: none"> <li>a. Free for up to 30 people in a space</li> <li>b. \$150/month for unlimited people - could make multiple accounts?</li> <li>c. <u>Trial room</u></li> </ol> </li> </ol> <p>Keep the actual sessions with Zoom but use one of the platforms for social events</p>

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Keynote Speakers	<p><a href="https://docs.google.com/document/d/1b_29B_wLdY-xgN4_fTWtGI0nOwN6KolnvwlaEIEB9X4/edit">https://docs.google.com/document/d/1b_29B_wLdY-xgN4_fTWtGI0nOwN6KolnvwlaEIEB9X4/edit</a></p> <p>—Budget - \$150? \$200?</p> <p>—Read through and discuss benefits of them</p> <p>—Vote:</p> <p>Top choice internal</p> <p>Top choice external</p> <p>Second choice internal</p> <p>Second choice external</p> <p>—Must vote by the end of the week</p>
PD Event	<p><a href="https://docs.google.com/document/d/1SpzCgfKG8ane4WYF2o0-Y3tn5CRqDwIXVZuN8_5LUSk/edit">https://docs.google.com/document/d/1SpzCgfKG8ane4WYF2o0-Y3tn5CRqDwIXVZuN8_5LUSk/edit</a></p>

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Swag	<p>—Open discussion about how to approach this</p> <p>—Some ideas that were already brought up:</p> <ul style="list-style-type: none"><li>a. Mail only light/flat things to people (notebooks, pens, stickers?)</li><li>b. Have a pick up point on campus where people can come and get their swag bags</li><li>c. T-shirts, pens, notebooks, binders, mugs, water bottles, lanyards, a sweater or two for a prize at the social</li><li>d. Have participants choose online which option works best for them<ul style="list-style-type: none"><li>1. Mail swag - flat &amp; light (maybe: only available to Ontario residents)</li><li>2. Pick up swag 1 - mug, notebook, pens, etc.</li><li>3. Pick up swag 2 - binder, pen, water bottle</li></ul></li></ul> <p>—Need to follow up on ordering bulk items</p> <p>—Does anyone want to take the charge on this?</p> <p>—mail swag as a thank you for participating</p> <p>—how will Dadaab distribution work?</p>

<b>Agenda Item</b>	<b>Notes</b>
Promo for attendees	—Google form created to ensure accessibility needs, dietary restrictions —Should be ready to send out around mid-February —Kristy will make the form
Next Meeting	—Finalize virtual components —Finalize Swag stuff