

# YORK GRADUATE STUDENTS IN EDUCATION

## Full Council Meeting Minutes

Meeting Date: Wednesday, February 1, 2022 @ 5:30-6:30 pm via Zoom

1. CALL TO ORDER BY
2. TIME: 5:33 PM EST
  1. Land Acknowledgement by Marika Kunnas
  2. **HIGHLIGHTED = ACTION ITEM**

### YGSE List of Members/Attendance

| Position  | Name                    | Present |
|---|-------------------------|---------|
| CUPE 3903 Steward   | Alicja Frankowski       | PRESENT |
| YUGSA Representative                                      | Alicja Frankowski       | PRESENT |
| Hiring Committee Representative                           | Alicja Frankowski       | PRESENT |
| Chief Returning Officer                                   | Chunlei Liu             | PRESENT |
| Graduate Lounge Manager                                   | Chunlei Liu             | PRESENT |
| Graduate Conference Coordinator                           | Ellie VanBerkel         | ABSENT  |
| Graduate Conference Coordinator                           | Esther Martinez         | ABSENT  |
| YUGSA Representative                                      | Helen Liu               | PRESENT |
| Equity & Communications Coordinators                      | Helen Liu               | PRESENT |
| Tenure & Promotions Committee Representative              | Jenna D'Andrea          | PRESENT |
| Treasurer   | Lisa Johnston (she/her) | ABSENT  |
| Committee for Faculty Research, Awards And Grants (CFRAG) | Lisa Johnston (she/her) | ABSENT  |
| Coordinating & Planning Committee                         | Lisa Smith              | ABSENT  |
| Co-Chair (Ph.D)   | Marika Kunnas (she/her) | PRESENT |
| M.Ed Representative                                       | N/A                     | N/A     |
| Ph.D Representative                                       | N/A                     | N/A     |
| Dadaab (Kenya) Cohort Representative                      | N/A                     | N/A     |
| Community & Professional Development Coordinator          | Nana Adu-Poku           | PRESENT |
| YUGSA Representative                                      | Nana Adu-Poku           | PRESENT |
| Co-Chair (M.Ed)   | Nesha Charles (she/her) | PRESENT |
| Urban Indigenous Cohort Representative                    | Roxanne Gillis          | PRESENT |
| CUPE 3903 Steward   | Ryan Collis             | PRESENT |
| Equity & Communications Coordinators                      | Shannon Hyatali         | PRESENT |

| <b>Position</b>                     | <b>Name</b>              | <b>Present</b> |
|-------------------------------------|--------------------------|----------------|
| Anti-Black Racism Representative    | Shayna Brissett-Foster   | PRESENT        |
| Secretary (IT merged)               | Sheetal Prasad (she/her) | PRESENT        |
| Admissions Committee Representative | Sonia Martin             | PRESENT        |
| FGS Representative                  | Stephanie Cheung         | LATE           |
| Faculty Council Representative      | Zahra Mawani             | PRESENT        |

- 2. APPROVAL OF THE AGENDA BY Sonia, seconded by Alicja—voted in favour
- 3. APPROVAL OF THE MINUTES BY Alicja, seconded by Ryan—voted in favour

**OLD BUSINESS**

| Item                   | Note   |
|------------------------|--|
| Implementing Honoraria | <ul style="list-style-type: none"><li>• Feedback on honoraria; only 4 responses so far: <a href="https://forms.gle/J3dBewyjfDEjGJ4W9">https://forms.gle/J3dBewyjfDEjGJ4W9</a></li><li>• Co-Chairs will send out newsletter with the link</li></ul> |
|                        |  |
|                        |  |

**NEW BUSINESS**

| <b>Item</b>                        | <b>Notes</b>  |
|------------------------------------|---|
| By-Law 2: Reimbursement Procedures | <a href="https://docs.google.com/document/d/1Pc-YyE5lSuYFttVd98vGKKsWNpX8EUgAAJHPF5WSwug/edit?usp=sharing">https://docs.google.com/document/d/1Pc-YyE5lSuYFttVd98vGKKsWNpX8EUgAAJHPF5WSwug/edit?usp=sharing</a><br><br>Lisa will explain in the next meeting, but the above link helps with the general outline of the procedures.  |
| Professionalism on council         | <ul style="list-style-type: none"><li>• Discussion on professionalism</li><li>• YGSE members may refer to the <u>Code of Conduct</u> regarding professionalism</li></ul>  |
| Student Mentoring                  | <ul style="list-style-type: none"><li>• Some students have felt lost coming into the program (what to do and when) as well as navigating spaces on campus. In addition, many students may not be aware about the resources that the Faculty and University has to offer</li><li>• Pitch: create a mentoring program that pairs upper year students with incoming students or students who may need mentoring in general</li><li>• Motion to create Graduate Mentorship Committee with Jenna leading—Jenna and Nesha—vote passed</li></ul> |
|                                    |   |
|                                    |   |
| <b>SEE NEXT PAGE FOR REPORTS!</b>  |   |

## EXECUTIVE REPORTS

|   |  |
|---|--|
| <p>Chairs' Remarks</p>                                      | <ul style="list-style-type: none"> <li>• Representative reports need to be submitted prior to meetings</li> <li>• Shared Folder Reminder—we have a shared folder—Sheetal will add the link to our next email</li> <li>• Vote on Land Acknowledgement Fund             <ul style="list-style-type: none"> <li>• Last year was Aseema <a href="https://www.asemaa.org/about-us">https://www.asemaa.org/about-us</a></li> </ul> </li> <li>• GPD Search             <ul style="list-style-type: none"> <li>• Started today. If you know someone who is tenured and would be an excellent GPD for 3 years, please encourage them to nominate themselves by February 22</li> </ul> </li> <li>• Research Fields             <ul style="list-style-type: none"> <li>• Piloted to faculty for notice of intent to make this happen</li> </ul> </li> <li>• Role as a representative on your committee             <ul style="list-style-type: none"> <li>• checking in with students to see if there is anything to bring up to YGSE, etc.</li> </ul> </li> <li>• Newsletters: <a href="https://forms.gle/dZr79fMhVMoTvA6D8">https://forms.gle/dZr79fMhVMoTvA6D8</a> <ul style="list-style-type: none"> <li>• Launched in December</li> <li>• Monthly Newsletter</li> </ul> </li> <li>• Renovations             <ul style="list-style-type: none"> <li>• Scheduled to be done by April, Co-Chairs waiting to meet with Andrea Torre</li> </ul> </li> </ul> |
| <p>Treasurer</p>  | <ul style="list-style-type: none"> <li>• There hasn't been a lot of financial activity since Nov. 2, 2022.</li> <li>• Our opening balance was 10, 080.26</li> <li>• Marika received some conference funding (300\$) and deposited it into the account.</li> <li>• We received the YUGSA funding as well. \$1715.80. There was 2.50 service charge to deposit it.</li> <li>• Our current balance is 12, 093.56.</li> <br/> <li>• We are still looking for a few folk to join a finance committee to help distribute bursaries. Please email Lisa at <a href="mailto:lkj@yorku.ca">lkj@yorku.ca</a> if you would like to take part.</li> <br/> <li>• Process for reimbursement—To be voted on next meeting</li> <li>• Generally any money spent will first be approved through council.</li> <li>• Reimbursement will depend on the kind of expense. Once there is approval, you can submit your receipts to me at <a href="mailto:lkj@yorku.ca">lkj@yorku.ca</a> and You will be reimbursed.</li> <li>• In some cases, you can submit an invoice for funds to the treasurer and the finds will be disbursed. Receipts will need to be provided as well after.</li> <li>• Conference funding for speakers etc. will be e transferred directly to the individuals.</li> </ul>   |
| <p>Community &amp; Professional Development Coordinator</p> | <ul style="list-style-type: none"> <li>• Faculty Meet and Greet February 28 @ Winters, 2nd Floor Lounge             <ul style="list-style-type: none"> <li>• In-person but there should be some conversation about having an online version of the event</li> </ul> </li> </ul>  |
| <p>Secretary</p>  | <ul style="list-style-type: none"> <li>• Security breach with emails and how I will fix this</li> <li>• Protocols to take while dealing with spam messages</li> <li>• Journal Update: We are currently completing our first round of reviews and heading toward our second round</li> <li>• <b>NOTE FOR MEMBERS: If you need stuff sent through the list serves and/or social media (Instagram, Twitter, Facebook, Website), please let me know.</b></li> </ul>  |

## ASSOCIATE REPORTS

|                                  |   |
|----------------------------------|---|
| Chief Returning Officer          | <ul style="list-style-type: none"> <li>• Still need two people for the PhD and MEd Reps</li> <li>• March election for Co-Chair and CRO</li> </ul>   |
| Graduate Conference Coordinators | <ul style="list-style-type: none"> <li>• Conference Dates: May 11-13, 2023</li> <li>• Conference was previously announced to be offered in a hybrid format, however, it has been changed to a fully virtual event.             <ul style="list-style-type: none"> <li>• Moved online due to space allocation issues</li> </ul> </li> <li>• We are still accepting submissions, the deadline is February 24th at 11:59pm</li> <li>• More information on the conference can be found here</li> <li>• We continue to take on those interested in joining our committee! There are different ways a member can participate (meetings Wednesdays 10am, bi-weekly). We will also soon be looking for people to help with reviewing submissions. Please email us if you'd like to be a part of our committee <a href="mailto:gradconf@edu.yorku.ca">gradconf@edu.yorku.ca</a></li> <li>• We have applied for funding:             <ul style="list-style-type: none"> <li>• Dean</li> <li>• YUGSA Donation Request</li> </ul> </li> <li>• Working ideas for panels and workshops the committee has been discussing (we are open to feedback):             <ul style="list-style-type: none"> <li>• Workshops                 <ul style="list-style-type: none"> <li>• How to write a CV &amp; Applying for Academic Jobs</li> <li>• Publishing - Where to publish...</li> <li>• Grant writing</li> <li>• Meeting your milestone/making your degree timeline</li> <li>• Time management/maintaining momentum</li> </ul> </li> <li>• Panels                 <ul style="list-style-type: none"> <li>• Postdoc or fellowships Q&amp;A</li> <li>• Career panel (MEd graduate, PHd graduate, faculty member)</li> <li>• Black Women in Academia panel</li> <li>• Participation from the Indigenous community - ISAY?</li> <li>• Faculty Meet &amp; Greet</li> </ul> </li> </ul> </li> </ul> |

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|--|---|
| CUPE 3903 Steward                      | <ul style="list-style-type: none"> <li>• December Meeting Attended</li> <li>• Attended meeting January 30: <ul style="list-style-type: none"> <li>• There are elections to join the board of directors at OPIRG. CUPE is encouraging running. This is a student funded, student-run, nonpartisan organization on campus that conducts research, advocacy, organizing, lobbying, as well as educational and media campaigns. Read about the positions here: <a href="https://www.opirgyork.org/join-the-board-of-directors/">https://www.opirgyork.org/join-the-board-of-directors/</a></li> </ul> </li> <li>• Requests for virtual TA-ship (accessibility need). CUPE recommends reaching out to Nadia Kanani <a href="mailto:cupe3903equity@gmail.com">cupe3903equity@gmail.com</a>. She works Monday to Wednesday, 11:00 AM to 6:00 PM.</li> <li>• Message from CUPE- stick to hours on your contract and raise any issues: Don't get guilted into overwork. <ul style="list-style-type: none"> <li>• Fill out and keep track of your hours</li> <li>• Inform your CD ASAP if you are over the 135 hours/term</li> <li>• If you have any issues, please contact Alicja and Ryan about this!</li> </ul> </li> <li>• Nominations open for bargaining team (for upcoming bargaining): <a href="https://3903.cupe.ca/2023/01/30/nominations-open-for-the-bargaining-team-units-1-2-3">https://3903.cupe.ca/2023/01/30/nominations-open-for-the-bargaining-team-units-1-2-3</a> <ul style="list-style-type: none"> <li>• They give you an extra year of funding because it is very intensive and time consuming</li> <li>• When bargaining beginnings, the Stewards Council becomes a mobilization unit</li> </ul> </li> </ul> |
| M.Ed Representative                    | <ul style="list-style-type: none"> <li>• N/A</li> </ul>   |
| Ph.D Representative                    | <ul style="list-style-type: none"> <li>• tim martin has taken up the position of PhD Rep!</li> </ul>  |
| Dadaab (Kenya) Cohort Representative   | <ul style="list-style-type: none"> <li>• N/A</li> </ul>   |
| Urban Indigenous Cohort Representative | <ul style="list-style-type: none"> <li>• There have been concerns of connecting with YGSE and with each other—Roxanne to spearhead with a list-serve</li> <li>• Need for representatives to speak to the cohort</li> <li>• Possibly having an Indigenous Symposium connected with the Graduate Conference—<b>Marika to connect Esther with Roxanne to plan this</b></li> </ul>  |

FGS Representative

- FGS Council Meeting, December 1, 2022
- Faculty Roundtable: D-EDI
  - Language can be co-opted/obscured to mask/empower inequities
  - Re-examine processes to ensure they are just, community-building with students
  - Exp. that don't fit into accommodations (e.g., racism)
  - Perspectives: Critical disabilities, cross-disciplinary, env. & racial justice, international students, land reclamation
- Postdoctoral Supervisor of the Year Award
  - Dr. Sapna Sharma, Associate Professor in the Department of Biology.
  - Research in aquatic ecology, limnology, community ecology
- FGS Decanal Search Consultation
  - Internal search for a new Dean of FGS & Associate Vice-President Graduate.
  - Discussion points: decentralization of curriculum approvals, increasing targets, IIRP, SHARP, decolonization, antiracism, Markham campus, diversifying research, SSRP
- Markham Campus
  - Talks about budgets, creating a community, student services, or possibly moving services from Keele to Markham
  - Graduate students may access support from this campus
- Reports from FGS' Representatives to Senate Committees
  - Deferred
- Senate Synopses
  - Summaries of the Senate meetings of April 28, May 26, June 23, September 22, and October 27, 2022

Graduate Lounge Manager

- Still under renovation

YUGSA Representatives

- Ontario bill 26, the strengthening post-secondary institutions and students act, proposed to better protect post-secondary students abused by faculty was introduced in October and recently passed and schools will have until July 1 to put policies in place. Link to Bill: [https://www.ola.org/sites/default/files/node-files/bill/document/pdf/2022/2022-10/b026\\_e.pdf](https://www.ola.org/sites/default/files/node-files/bill/document/pdf/2022/2022-10/b026_e.pdf)
- YUGSA Executive had a Response because they felt that it fell short and needed to address the issue of disclosure between departments, faculties, and other post-secondary institutions as it relates to sexual violence between students and post-secondary employees. Link to YUGSA executive response: [https://docs.google.com/document/d/1gqqAAGATMAjQujpvMSTfmCCvny7Veh\\_WhWgYe1d6vqs/edit](https://docs.google.com/document/d/1gqqAAGATMAjQujpvMSTfmCCvny7Veh_WhWgYe1d6vqs/edit)
- We approved various donation requests such as \$1000 for the Social and political thought graduate students association for their upcoming conference - if YGSE conference coordinators need other forms of funding let us know and we can see if we can request for funding
- YUGSA Executive Committee hires Oluwatobi Agdebe to occupy the role of Chief Reporting Officer for the 2023-2024 YUGSA Council Elections



Anti-Black Racism Representative

- Jan 6th meeting:
  - Decided on event for Black History Month under Dr. Crichlow
    - Trip to the Art Museum (more details to come)
- Discussed possible funding and graduate assistantship for Dr. Crichlow
- Email sent for Black student survey
- Next meeting: Feb 3rd
- Send any event/survey info/emails to Sheetal

Equity & Communications Coordinators

- Nothing to report
- Sheetal was sent an email about the RISE Committee which may be of interest to the Equity Coordinators (SHEETAL, FORWARD EMAIL)

## COMMITTEE REPORTS

|  |   |
|--|---|
| Faculty Council Representative                                 | <ul style="list-style-type: none"> <li>• Was not able to access meeting and is waiting for the meeting minutes—Will update when received</li> </ul>   |
| Committee for Faculty Research & Awards Representative (CFRAG) | <ul style="list-style-type: none"> <li>• N/A</li> </ul>   |
| Admissions Committee Representative                            | <ul style="list-style-type: none"> <li>• Met on Jan 13 <ul style="list-style-type: none"> <li>• Started with the PhD applications for adjudication</li> <li>• 56 full-time and 13 part-time applications</li> <li>• Why was it dropped to 16? <ul style="list-style-type: none"> <li>• There are not enough faculty to supervise incoming cohorts</li> </ul> </li> </ul> </li> </ul>                            |
| Hiring Committee Representatives                               | <ul style="list-style-type: none"> <li>• Indigenous Education interviews and job talks are completed.</li> <li>• Short list for Early Childhood Literacy position completed: stay tuned for the job talk which will take place (probably) the week after reading week. Stay tuned! We need student participation.</li> <li>• In the process of creating a short list of the Black Thriving position.</li> </ul> |
| Tenure & Promotions Committee Representative                   | <ul style="list-style-type: none"> <li>• Attended meetings</li> </ul>   |
| Coordinating & Planning Committee                              | <ul style="list-style-type: none"> <li>• Continuing discussions about the Education Faculty 5-Year Plan, which will head to January Faculty Council meeting</li> <li>• If any upcoming talks/events are mentioned, should I ask if they could be included in the YGSE newsletter?—YES</li> <li>• Next meeting Feb 8th 2023</li> </ul>   |
| Other Reports/Special Committees/Announcements                 | <ul style="list-style-type: none"> <li>• N/A</li> </ul>   |

### 3. CALL TO AJOURN MEETING BY Jenna

1. TIME: 7:19 PM EST
2. SECONDED BY: Sonia